

2 June 1983

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MEMORANDUM FOR:

BPS/OL

FROM:

SECURITY
BPS/OL

SUBJECT:

Security Requirements for New Building
Construction Program

1. The following areas of concern to security are probable for inclusion in the bid package for the new building construction.

- a. All employees must be U.S. Citizens
- b. All employees must complete a PHS detailing:
 1. DOB/POB
 2. Educ, Empl, Residences for past five (5) yrs.
 3. Military Service
 4. Foreign travel, Foreign relatives
 5. Arrests
- c. Security checks will be made - Falsification of PHS will result in denied access to the site.
- d. All employees will be fingerprinted, photographed, and badged. Badges must be visible at all times while on job site.
- e. All employees will be receive a security/safety Code of Conduct briefing prior to being badged. Will be required to sign non-disclosure agreement.
- f. Compound access will be restricted to the construction site only.
- g. The site will be open between the hours of 0630 and 1600, Monday thru Friday.
- h. All materials and equipment are to be delivered or removed during the above hours.
- i. General contractor to provide week in advance construction schedule highlighting ptoential trouble areas i.e. projected OT situations safety concerns.

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(over)

- j. Contractor to erect barrier fence around construction site.
 - k. Contractor to provide lighting on construction site.
 - l. Contractor responsible for protection of equipment and materials.
2. This is by no means final or absolute and will be refined as needed.

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13 JUN 1983

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[Redacted]
Attention: Mr. Wm. Everett Medling

Gentlemen:

Transmitted herewith is a memorandum from our Office of Security dated 2 June 1983 describing security requirements during construction. These items were discussed during the specifications meeting last week with Tom Young.

Sincerely,

[Redacted]
Building Planning Staff
Office of Logistics

Enclosure

Distribution:

Orig - Adse, w/encl

~~1~~ - OL/BPS File: New Building Security

OL/BPS [Redacted]

(13 June 1983)